Publications of Special Educational Services

an annotated list

February 1988

Alberta Education
Response Centre

88-03329/

INTRODUCTION

This annotated list of publications and documents for special educational services is divided into two sections. Section I addresses general areas related to special education, and section II provides a list of documents available in different areas of exceptionality.

Publications preceded by an asterisk (*) are free when ordered through a superintendent's office or through the principal of a private school in Alberta.

Limits may be placed on the number of copies which can be made available in the case of some publications.

The number which appears on the left corner of publications available from the LRDC is the ISBN code. This should be quoted when ordering materials.

Alberta Education publications are available from the following locations:

CSS Central Support Services
8th floor, West Tower, Devonian Building
11160 Jasper Avenue
Edmonton, Alberta
T5K 0L2
Telephone: 427-7224

LRDC Learning Resources Distributing Centre
12360 - 142 Street
Edmonton, Alberta
T5L 4X9
Telephone: 427-2767

Please note that orders for materials must be sent to the CSS and the LRDC. Orders cannot be placed by phone.

ERC Education Response Centre
6240 - 113 Street
Edmonton Alberta
T6H 2L3
Telephone: 422-6326 (Materials may be ordered by phone.)

I This section includes materials which address general areas relating to special education: policy, guidelines, procedures, funding, legislation as it pertains to the Charter of Rights and Freedoms, program standards, intelligence testing and other topics. The materials are listed in alphabetical order.

Information Package on The Child Welfare Act (Alberta) The Young Offenders Act (Canada) for Educators, Parents and Students — $ N/C

This package was prepared by Alberta Education in cooperation with Alberta Social Services, the Attorney General's Department and the John Howard Society of Alberta. It is intended that this information will provide students, educators and parents with a clear explanation of their rights and responsibilities under these two pieces of legislation.

Available from Legislative Services, Alberta Education, 10th Floor West, Devonian Building. 11160 Jasper Avenue, Edmonton, Alberta, T5K 0L2.

CSS Program of Studies: Special Education (1983) — $ N/C

The Program of Studies: Special Education presents a brief basis for programs for students having special needs and outlines the areas of mandated learning for students who are dependent handicapped, trainable mentally handicapped, or educable mentally handicapped. The program also outlines the areas of mandated learning for the visually impaired and for the hearing impaired.

The areas of mandated learning are expanded into specific curriculum guides for each handicapping condition noted above.

CSS Program Adequacy in Special Education (1987) — $ N/C

This document is designed to meet the need for a definition of adequacy in special education. It is intended for use by all those involved in the provision of special educational services to students, including teachers, parents, school counsellors and school administrators.

S2184 LRDC — Special Education Handbook (1982) — $ 3.60

This Handbook is intended for teachers, program supervisors, and administrators serving students having special needs. It indicates administrative and classroom organization to increase the effectiveness of special education programs and deals with such topics as the role of the parent, the role of the teacher aide, and the integration of special needs students.

CSS — Special Education Manual (1987) — $ 8.35

This manual has been extensively revised and should replace the earlier version distributed in 1985. The manual brings together legislation, policies, guidelines, and procedures in the field of special education and outlines a school jurisdiction's responsibilities in the provision of special educational services.

II This section provides a list of resources available in different areas of exceptionality. The groupings are listed in alphabetical order.

BEHAVIOUR DISORDERS

S4085 LRDC — Behaviour Disorders in Schools - A Practical Guide to Identification, Assessment and Correction (1986) — $17.45

This manual is intended to serve as a practical resource document to the classroom teacher who is usually the primary agent in the prevention, identification, assessment, and correction of behaviour disorders. It is also intended to provide a conceptual framework where behaviour disorders arise out of conflict situations.

ERC — Inservice Package for the Manual on Behaviour Disorders — $ N/C

This inservice package was developed to assist teachers in using the manual. A limited number are available free of charge to school staff.

DEPENDENT HANDICAPPED

CSS * — Dependent Handicapped Curriculum Guide (1983) — $10.00

This Curriculum Guide provides a detailed outline of the areas of learning to be covered in programs for the severely or profoundly mentally handicapped. The Guide covers the sequence of learning, in a wide range of fields, from Early Childhood Services programs to school leaving age. Some assessment/evaluation ideas are included.

S3096 LRDC — Integration of Dependent Handicapped Classes into Regular Schools (1982) — $ 0.60

This booklet provides the teacher with methods to make the dependent handicapped class an integral part of the school. Ways are suggested to ensure that effective, lasting, valuable contact is shared by the dependent handicapped students and regular students.

EARLY CHILDHOOD SERVICES

LRDC Special Education - E.C.S. Checklists

This set of pamphlets outlines the areas of learning so that the achievement of the class or of the individual student can be marked and used as a record of progress. This set of pamphlets deals specifically with programs at the Early Childhood Services level.

The teacher is encouraged to photocopy the pamphlets as needed.

S3086	Educable Mentally Handicapped: Living/Vocational Skills, Computation (1983)	$ 1.20
S3093	Hearing Impaired: Living/Vocational Skills (1983)	$ 0.60
S3100	Trainable Mentally Handicapped: Living/Vocational Skills, Communication, Computation (1983)	$ 1.80
S3112	Visually Impaired: Living/Vocational Skills (1983)	$ 1.20

EDUCABLE MENTALLY HANDICAPPED

CSS * Educable Mentally Handicapped Curriculum Guide (1983) $42.00

This Curriculum Guide provides a detailed outline of the areas of learning for students who will have quite limited success in an academic program but who will achieve some success in a vocationally oriented program. The Guide covers the sequence of learning, in a wide range of fields, from school entrance to school leaving age. The Guide is designed to serve teachers of segregated classes and of integrated individual students, and reference to the regular curriculum is made where appropriate. Some assessment/evaluation ideas are included.

S3089 LRDC The Educable Mentally Handicapped Student in the Regular Classroom (1982) $ 0.60

This booklet provides the teacher with basic information on the special problems and difficulties encountered by the educable mentally handicapped student integrated into the regular classroom. The booklet suggests compensatory and alternative activities for teacher and student to help the student benefit from suitable portions of the regular program and from social contact with age peers.

This booklet supplements the Educable Mentally Handicapped Curriculum Guide which should also be used in this situation.

S3088 LRDC — Educable Mentally Handicapped: Living/Vocational Skills, Computation (1983) — $ 3.00

This is one of a set of pamphlets entitled "Special Education - Overviews" which provides an at-a-glance outline of the total sequence of learning to be covered in each curricular area. The teacher is encouraged to photocopy the pamphlets as needed.

The other pamphlets in this set are:
Hearing Impaired: Living/Vocational Skills (see section on HI)
Trainable Mentally Handicapped: Living/Vocational Skills, Communication, Computation (see section on TMH)
Visually Impaired (see section on VI)

S3087 LRDC — Educable Mentally Handicapped (1983) — $ 2.40

This is one of a set of pamphlets entitled "Special Education - Cross References to the Regular Curriculum" and provides an at-a-glance outline of the sections of the special education curriculum guides which match or parallel the regular curricula. Although useful for the teacher of a special class, these pamphlets are especially valuable for the regular class teacher serving an integrated student having special needs.

The teacher is encouraged to photocopy the pamphlets as needed.

The other pamphlets in this set are:
Hearing Impaired (see section on HI)
Trainable Mentally Handicapped (see section on TMH)
Visually Impaired (see section on VI)

S3040 LRDC — Educable Mentally Handicapped: Living/Vocational Skills, Computation (1983) — $ 1.80

This is one of a set of pamphlets entitled "Special Education - Student Profile/Checklists" and assists the teacher in assessing the student for placement and identifying progress. The results can be marked on the checklist and on the student profile chart for easy reference. The pamphlets can be used for the class as a whole and for individual students.

The other pamphlets in this set are:
Trainable Mentally Handicapped: Living/Vocational Skills, Communication, Computation (see section on TMH)
Visually Impaired: Living/Vocational Skills (see section on VI)

GIFTED AND TALENTED

S4083 LRDC — Educating Our Gifted and Talented Students in Alberta - A Resource Manual for Teachers (1986) — $12.45

This document is intended to be useful to all school personnel involved in the education of gifted and talented students, as well as school trustees and parents. The manual addresses key concepts relating to giftedness e.g. definitions, identification, characteristics, program planning, evaluation, and curriculum models.

ERC — Inservice Package for the Manual on Gifted and Talented — $ N/C

This inservice package was developed to assist teachers in using the manual. A limited number are available free of charge to trainers within school jurisdictions.

ERC Directory of Programs and Services for the Gifted and Talented in Alberta: A Reference Guide — $ N/C

This Directory provides information on programs offered to gifted and talented students in each school jurisdiction. It also includes a list of speakers who would be willing to speak on various topics relating to gifted education. This Directory is intended for use by teachers and administrators, parents, universities and other groups. The Appendices include information on resource materials, associations for the gifted, post-secondary institutions and educational opportunities.

GUIDANCE AND COUNSELLING AND CAREER DEVELOPMENT

S2206 LRDC Manual on Guidance and Counselling Services in Alberta Schools (1984) — $ 5.45

This manual provides Alberta Education policy, guidelines and procedures relative to guidance and counselling services in Alberta schools by school jurisdictions. Information is given which will assist school jurisdictions in the development of comprehensive guidance and counselling services within the regular school program.

S5123 LRDC Suicide Prevention and Coping - Teacher Manual (1987) — $ 2.45

This manual was developed to enhance and complement the Health and Personal Life Skills and the Career and Life Management curricula. It is intended for use by teachers, counsellors and administrators and provides information to assist school personnel in developing plans for prevention and crisis.

CSS Understanding Depression and Suicide - Student Booklet (1987) — $ N/C

This booklet was developed for students and provides basic information about suicide. It describes the symptoms of depression and several important signs which may indicate that a person is contemplating suicide. General guidelines are provided to assist the student in dealing with such a situation.

S4060 LRDC — Job Search Information Guide (1986) — $ 6.40

This Guide is intended for use with students in grades 9-12. Teachers and counsellors may use it in the teaching of job search skills. It can also be used as a resource for the new junior high Health curriculum and the Career and Life Management course.

CSS — Organizing an Alberta Career Day (1986) — $ N/C

This guide provides information which is useful to all high schools, especially non-urban high schools in organizing projects for Alberta Career Days. Although the information is directed to the high school level some of it may be helpful at the junior high school level.

S3084 LRDC — Manual on Career Development Services for Alberta Students (1984) — $ 4.50

This manual is intended for use by school jurisdictions. It outlines a general model to facilitate the implementation and delivery of effective career development programs and services for the education of all students.

Report of the Advisory Committee on Computer-Assisted Career Information Systems Evaluation — $ N/C

CSS — During the period from 1981 to 1985, Alberta Education conducted an evaluative study on the use of computer-assisted career information systems in Alberta Schools. The results of this study were condensed into this Executive Summary. Based on the results, several recommendations were made regarding career development programs and services.

HEARING IMPAIRED

CSS * Hearing Impaired Curriculum Guide (1983) $22.00

This Curriculum Guide provides a detailed outline of the areas of learning to be covered in programs for students whose hearing impairment interferes with their education. The Guide covers the sequence of learning, in a wide range of fields, from Early Childhood Services programs to school leaving age and reference to the regular curriculum is made where appropriate. The Guide is designed to serve teachers of segregated classes and of integrated individual students. Some assessment/evaluation ideas are included.

S3125 LRDC The Hearing Impaired Student in the Regular Classroom (1982) $ 1.20

This booklet provides the teacher with basic information on the special problems and difficulties encountered by the hearing impaired student integrated into the regular classroom and suggests compensatory activities for teacher and student to best assist the student to benefit from the regular program.

This booklet supplements the Hearing Impaired Curriculum Guide which should also be used in this situation.

S3094 LRDC Hearing Impaired: Living/Vocational Skills (1983) $ 1.80

This is one of a set of pamphlets entitled "Special Education - Overviews" which provides an at-a-glance outline of the total sequence of learning to be covered in each curricular area. The teacher is encouraged to photocopy the pamphlets as needed.

The other pamphlets in this set are:
Educable Mentally Handicapped: Living/Vocational Skills, Computation (see section on EMH)
Trainable Mentally Handicapped: Living/Vocational Skills, Communication, Computation (see section on TMH)
Visually Impaired (see section on VI)

S3095 LRDC Hearing Impaired (1983) $ 1.80

This is one of a set of pamphlets entitled "Special Education - Cross References to the Regular Curriculum" and provides an at-a-glance outline of the sections of the special education curriculum guides which match or parallel the regular curricula. Although useful for the teacher of a special class, these pamphlets are especially valuable for the regular class teacher serving an integrated student having special needs.

The teacher is encouraged to photocopy the pamphlets as needed.

The other pamphlets on this set are:
Educable Mentally Handicapped (see section on EMH)
Trainable Mentally Handicapped (see section on TMH)
Visually Impaired (see section on VI)

S3117 LRDC What Now? Practical Suggestions for Parents of Hearing Impaired Children (1983) $ 1.80

This booklet offers a range of ideas to assist parents in providing a comfortable, effective learning environment for their pre-school and school age hearing impaired child. Activities at home and ways to assist the child's school program are discussed.

LEARNING DISABLED

S4084 LRDC Learning Disabilities - A Resource Manual for Teachers (1986) $17.20

This manual has been developed for use by teachers, educational psychologists, counsellors, administrators, and all other members of the educational team who work with learning disabled students. The manual addresses the needs of these students and how to meet these needs.

ERC Inservice Package for the Manuals on Learning Disabilities $ N/C

This inservice package was developed to assist teachers in using the manuals. A limited number are available free of charge to trainers within school jurisdictions.

ERC Review of Programs and Services for the Learning Disabled and Behaviorally Handicapped (1983) $ N/C

This study was undertaken to review policy and programs with respect to pupils who are learning disabled and/or behaviourally disorderd. The review attempts to clarify what constitutes these disorders and to determine the availability of programs and services in Alberta.

MONOGRAPHS

ERC "Odyssey of the Mind: A Cooperative Program for the Development of Creativity" (Monograph #1, January 1988) $ N/C

This Monograph provides information on the Odyssey of the Mind Program (O.M. Program) which emphasizes the development of creative problem-solving skills. Various features of the program, its organization, and types of competitions are outlined. A sample schedule for the County of Smoky Lake O.M. Program 1986-87 is given.

PHYSICALLY/MEDICALLY DISABLED

S3097 LRDC The Physically/Medically Handicapped Student in the Regular Classroom (1982) $ 1.20

This booklet provides the teacher with general information on the classroom management of students having common physical or medical conditions which interfere with their educational progress.

TRAINABLE MENTALLY HANDICAPPED

CSS * Trainable Mentally Handicapped Curriculum Guide (1982) $52.00

This Curriculum Guide provides a detailed outline of the areas of learning for students who have some independence of function but who will benefit most from a non-academic program stressing self-help skills. The Guide covers the sequence of learning, in a wide range of fields, from Early Childhoood Services programs to school leaving age. The Guide is designed to serve teachers of segregated classes and of integrated individual students. Some assessment/ evaluation ideas for use in the classroom are included.

S3099 LRDC The Trainable Mentally Handicapped Student in the Regular Classroom (1982) $ 0.60

This booklet provides the teacher with basic information on the special problems and difficulties encountered by the trainable mentally handicapped student integrated into the regular or educable mentally handicapped classroom. The booklet suggests compensatory and alternative activities for teacher and student to benefit from suitable portions of the regular program and from social contact with less handicapped or non-handicapped students.

This booklet supplements the Trainable Mentally Handicapped Curriculum Guide which should also be used in this situation.

S3106 LRDC Trainable Mentally Handicapped: Living/Vocational Skills, Communication, Computation (1983) $ 3.00

This is one of a set of pamphlets entitled "Special Education - Overviews" which provides an at-a-glance outline of the total sequence of learning to be covered in each curricular area. The teacher is encouraged to photocopy the pamphlets as needed.

The other pamphlets in this set are:
Educable Mentally Handicapped: Living/Vocational Skills, Computation (see section on EMH)
Hearing Impaired: Living/Vocational Skills (see section on HI)
Visually Impaired (see section on VI)

S3103 LRDC — Trainable Mentally Handicapped (1983) — $ 1.80

This is one of a set of pamphlets entitled "Special Education - Cross References to the Regular Curriculum" and provides an at-a-glance outline of the sections of the special education curriculum guides which match or parallel the regular curricula. Although useful for the teacher of a special class, these pamphlets are especially valuable for the regular class teacher serving an integrated student having special needs.

The teacher is encouraged to photocopy the pamphlets as needed.

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Educable Mentally Handicapped (see section on EMH)
Hearing Impaired (see section on HI)
Visually Impaired (see section on VI)

S3107 LRDC — Trainable Mentally Handicapped: Living/Vocational Skills, Computation (1983) — $ 1.20

This is one of a set of pamphlets entitled "Special Education - Student Profile/Checklists" and assists the teacher in assessing the student for placement and identifying progress. The results can be marked on the checklist and on the student profile chart for easy reference. The pamphlets can be used for the class as a whole and for individual students.

The other pamphlets in this set are:
Educable Mentally Handicapped: Living/Vocational Skills, Communication, Computation (see section on EMH)
Visually Impaired: Living/Vocational Skills (see section on VI)

VISUALLY IMPAIRED

CSS * Visually Impaired Curriculum Guide (1982) $20.00

This Curriculum Guide provides a detailed outline of the special areas of learning which are affected by vision impairment. It offers compensatory learning so the student can, as much as possible, profit from the regular curriculum, whether the student is in a segregated class or an integrated program. The Guide covers the sequence of learning, in a wide range of fields, from Early Childhood Services programs to school leaving age. Some assessment/evaluation ideas are included.

S3116 LRDC The Visually Impaired Student in the Regular Classroom (1982) $ 1.20

This booklet provides the teacher with basic information on the special problems and difficulties encountered by the visually impaired student integrated into the regular classroom and suggests compensatory activities for teacher and student to permit the student to benefit from the regular program.

This booklet supplements the Visually Impaired Curriculum Guide which should also be used in this situation.

S3111 LRDC Visually Impaired (1983) $ 3.00

This is one of a set of pamphlets entitled "Special Education - Overviews" which provides an at-a-glance outline of the total sequence of learning to be covered in each curricular area. The teacher is encouraged to photocopy the pamphlets as needed.

The other pamphlets in this set are:
Educable Mentally Handicapped: Living/Vocational Skills, Computation (see section on EMH)
Hearing Impaired: Living/Vocational Skills (see section on HI)
Trainable Mentally Handicapped: Living/Vocational Skills, Communication, Computation (see section on TMH)

S3114 LRDC — Visually Impaired - From Visually Impaired Curriculum Regular Curriculum (1983) - From Regular Curriculum to Visually Impaired Curriculum (1983) — $ 3.60

This is one of a set of pamphlets entitled "Special Education - Cross References to Regular Curriculum" and provides an at-a-glance outline of the sections of the special education curriculum guides which match or parallel the regular curricula. Although useful for the teacher of a special class, these pamphlets are especially valuable for the regular class teacher serving an integrated student having special needs.

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The other pamphlets in this set are:
Educable Mentally Handicapped (see section on EMH)
Hearing Impaired (see section on HI)
Trainable Mentally Handicapped (see section on TMH)

S3113 LRDC — Visually Impaired: Living/Vocational Skills (1983) — $ 0.60

This is one of a set of pamphlets entitled "Special Education - Student Profile/Checklists" and assists the teacher to assess the student for placement and identifying progress. The results can be marked on the checklist and on the student profile chart for easy reference. The pamphlets can be used for the class as a whole and individual students.

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Trainable Mentally Handicapped: Living/Vocational Skills, Communication, Computation (see section on TMH)